

Government of India
STAFF SELECTION COMMISSION
1st floor, South Wing, Pratistha Bhavan (Old CGO Building),
101, M.K.Road, Mumbai 400 020.
☎ 22019118/22018866

No.01/01/2015-SSC(WR)/2017

Dated:01.06.2017.

To

All Central Government Departments

Subject ➤ Filling up the post of Accountant on deputation basis in Staff Selection Commission (WR), Mumbai - reg.

The Staff Selection Commission (WR), an attached office of Ministry of Personnel, Public Grievances, and Pensions , Government of India requires the services of suitable officials for the post of Accountant on deputation basis. The following category of the officials are eligible for the post.

S. No	Name of the Post	Pay Scale	No. of Vacancies	Eligibility Criteria Essential qualifications	Desirable Qualifications
1.	Accountant (Non-Gazetted) GROUP B	9300- 34800 + 4200 GP	1(One)	UDC of CSCS with 8 years service in the grade who have undergone training in Cash and Accounts at ISTM or equivalent and possess 3 years experience of Cash, Account and Budget work OR Officers under the Central Govt. holding analogous post.	Knowledge of CDDO-PAO accounting package on Computer

2. The period of deputation is 3 years.

3. Pay and allowances of the officer selected will be regulated in accordance with the Department of Personnel & Training O.M. No.2/29/91-Estt (Pay II) dated 5.1.94 as amended from time to time.

4. Officials who volunteer for the post will not be permitted to withdraw their names later. Nominations which are not accompanied by the requisite details/documents will not be considered.

5. Names of suitable officials who are eligible, willing and who can be spared may be sent to the undersigned in the attached proforma (Annexure-I) in duplicate latest by 07.07.2017 along with Xerox copies of their CR dossiers of last 5 years and a certificate about the vigilance clearance. Application received after the prescribed date or without xerox copies of CR Dossiers will not be entertained.

--Sd/--

(K.B. JAGTAP)
Regional Director

ANNEXURE-I

CURRICULUM VITAE PROFORMA

1.	Name and Address (In Block letters)		
2.	Date of Birth (in Christian era)		
3.	Date of retirement under Central/State Government Rules.		
4.	Educational Qualifications		
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same		
		Qualifications/ Experience required	Qualifications/ Experience possessed by the officer
		1)	
	Essential	2)	
		3)	
	Desired	1)	
		2)	
6.	Please State clearly whether in the light of entries made by you above, you meet the requirement of the post.		

7.	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient				
Office/ Institution	Post held	From	To	Scale of Pay and Basic Pay	Nature of duties (in detail)
8.	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent				
9.	In case the present employment is held on deputation/contract basis, please state-				
	a)The date of initial appointment				
	b)Period of appointment on deputation/contract				
	c) Name of the parent office/organisation to which you belong				
10	Additional Details about present employment				
	Please state whether working under (indicate the name of your employer against the relevant column)				
	a)Central Government				

	b)State Government	
	c)Autonomous Organisation	
	d)Government Undertaking	
	e)Universities	
	f)Others	
11.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.	
12.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	
13.	Total emoluments per month now drawn.	
14.	Additional Information, if any which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)	
15.	Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basic. (Officers under Central/State Governments are only eligible for “Absorption”. Candidates of non-Government Organisations are eligible only for Short Term Contract)	
16	Whether belongs to SC/ST	
17	Remarks (The candidates may indicate information with regard to (i) Research publications and report and special projects (ii)Award/Scholarship/ Official Appreciation (iii)Affiliation with the professional bodies/institutions/societies and (iv) any other information. (Note:Enclose a separate sheet if the space is insufficient)	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the candidate

Address _____

Date _____

Countersigned

(Employer with Seal)